

EDI QUESTIONNAIRE



**OLD DOMINION
FREIGHT LINE®**

Please return completed form to the following email address: edi@odfl.com

Customer Name	
Customer Account Number(s) provided by Old Dominion (A separate attachment can be provided)	
Customer Billing Address (If Billing via 3rd Party, provide 3rd Party Name)	
Primary Customer EDI Contact	
Phone # and Email Address	
Secondary Customer EDI Contact	
Phone # and Email Address	
Date Questionnaire Completed	

THANK YOU FOR YOUR INTEREST IN EDI WITH OLD DOMINION!

Below are items to be aware of as we work on your EDI project:

- If you have EDI Specifications that can be sent to Old Dominion, this is preferred. Please send this information along with this Questionnaire.
- Testing is required prior to implementing a new EDI map.
 - Testing will consist of connectivity and document testing.
- Current Payment Terms will continue as outlined in your agreement with Old Dominion. Payment is expected in compliance with these Payment Terms.

Section 1: EDI File Type		Select the EDI Transaction Set(s) you are requesting	
☐	204 – Pickup Request / Load Tender <i>Inbound to ODFL</i>	☐	214 – Shipment Status Message <i>Outbound from ODFL</i>
☐	210 – Freight Details and Invoices <i>Outbound from ODFL</i>	☐	997 – Functional Acknowledgement <i>Inbound to ODFL</i>
☐	211 – Bill of Lading <i>Inbound to ODFL</i>	☐	997 – Functional Acknowledgement <i>Outbound from ODFL</i>
☐	212 – Carrier Delivery Manifest <i>Outbound from ODFL</i>	☐	990 – Response to Load Tender <i>Outbound from ODFL</i>



Section 2: 3rd Party Vendor Information	Yes	No
Will you be using a 3rd Party Vendor to outsource your EDI Process? If yes, please provide the name of the 3rd Party Vendor being used: _____	☐	☐
<i>If you answered "Yes" above, we will need a "letter of authorization" that authorizes Old Dominion to work with your 3rd Party Vendor and provide them with your confidential account information. If you have not already provided this to Old Dominion, please provide your LOA at this time.</i>	☐	☐
Have you included the LOA (letter of authorization) with this EDI Questionnaire?		
IMPORTANT: If you are using a 3rd Party provider, please have them provide their required EDI specs and EDI communication information to Old Dominion. IF YOU ARE USING A 3RD PARTY PROVIDER, THE REMAINDER OF THIS QUESTIONNAIRE DOES NOT NEED TO BE COMPLETED.		

Section 3: EDI Communication Information			
1. EDI Standard (i.e., ANSI X12, Edifact, etc.)		2. Version (i.e., 4010, 5010)	
3. Sender / Receiver Information - TEST		4. Sender / Receiver Information - PRODUCTION	
ISA Interchange Qualifier (i.e., ZZ): _____ ISA Communication ID: _____ GS ID: _____		ISA Interchange Qualifier (i.e., ZZ): _____ ISA Communication ID: _____ GS ID: _____	
5. How do you prefer to trade files? (Select one and provide information)			
☐	FTP or SFTP	☐	AS2
☐	VAN (IBM/Sterling Commerce or Descartes)		
• Hostname / IP Address: _____ • User ID (for Old Dominion): _____ • Password or SSH Key (for OD): _____ • Port #: _____ • Path / Directory: _____		• URL: _____ • Port #: _____ • AS2 ID / Name: _____ • Encryption Algorithm: (Ex: Triple DES, RC2 40, etc.) _____ • Signing Algorithm: ☐ SHA-1 ☐ SHA-256 ☐ SHA-512 • TLS Minimum Protocol Version: ☐ SSL 3.0 ☐ TLS 1.2 ☐ TLS 1.3	
		• Name: _____ • Contact Info: _____	

**Section 4: 204 – Pickup Request / Load Tender***Complete this section only if you desire to trade 204 files*

Which document(s) is expected from Old Dominion to acknowledge receipt of 204?

☐ 990 Accept ☐ 990 Decline ☐ 997 Acknowledgement

Section 5: 210 – Invoice*Complete this section only if you desire to trade 210 files*

1. What accessorial codes do you use? (A separate attachment can be provided)

2. What validations do you complete on a 210?

3. Can Corrected and Balance Due Invoices be sent via EDI?

☒ YES ☐ NO If no, provide email address where corrected invoices can be sent - _____

Section 6: 211 – Bill of Lading*Complete this section only if you desire to trade 211 files*

If you are sending Inbound to Old Dominion, is the 211 also to create a pick-up request?

☐ YES ☐ NO ☐ N/A

Section 7: 214 – Shipment Status*Complete this section only if you desire to trade 214 files*

1. What EDI 214 Status Codes would you like sent? (A separate attachment can be provided)

2. What Late Reason Codes would you like sent? (A separate attachment can be provided)



Section 8: Special Requirements

Please provide any other unique requirements not addressed above that need to be mentioned:

OLD DOMINION INFORMATION

COMMUNICATION INFORMATION

- ISA Interchange Qualifier: 02
- ISA Communication ID: ODFL
- GS ID: ODFL
- ISA 15 element should include T for Test or P for Production
- SCAC Code: ODFL

For EDI questions or concerns, contact us at edi@odfl.com

For general billing or invoicing questions, contact Customer Service at customer.service@odfl.com or 1-800-235-5569

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