BOL GUIDE

Old Dominion Freight Line

1. Your PRO label can be printed once you request a pickup at odfl.com OR your driver will have this for you.

2. **FREIGHT CHARGES** (defaults to prepaid)
Prepaid: Freight invoice will be sent to the shipper.
Collect: Freight invoice will be sent to the consignee.

3. The company name and address of those sending the shipment. Include contact name and phone number for origin location.

4. The company name and address of those receiving the shipment. Include contact name and phone number for delivery location.

5. The company name and address of the Third Party paying the freight charges if different from the shipper or consignee per the Freight Terms.

6. Assign a B/L#, LOAD# and PO# if applicable. These are not required. Note, they will be included on freight invoice.

7. If applicable, indicate the accessorial service(s) the shipment requires, including but not limited to:
ARN: Arrival notification
CA: Call for Appointment
EXD: Tradeshow/Expo Delivery
HYD: Hydraulic Lift Gate Service
IDC: Inside Delivery Charge
OVL: Overlength Article
PFF: Protect from Freezing
RDC: Residential Delivery

This BOL form can be found at odfl.com/fillprintforms/PrintableBol.pdf

FREIGHT CHARGES ARE PREPAID ON THIS BILL OF LADING UNLESS MARKED COLLECT

Helping The World Keep Promises®

OLD DOMINION FREIGHT LINE, INC.
PHONE: 800-432-6335 WEBSITE:
STRAIGHT BILL OF LADING

1 THANK YOU FOR CHOOSING OLD DOMINION FREIGHT LINE
PLACE PRO LABEL HERE

Freight Terms (2)	Pickup Date
Prepaid	

Shipper: (3)	Consignee: (4)	Bill-to: (5)
ABC Company Jane Doe 123 Street Anywhere, ST 12345 888-123-4567	XYZ Company John Smith 456 Avenue Somewhere, ST 67890 888-987-6543	Third Party Provider Inc. c/o ABC Company 789 Blvd. Overthere, ST 24680

B/L#: 12345 (6) **LOAD#:** 12345
P/O#: 1234

Accessorial Services Requested: Liftgate Required, Call for Delivery Appointment, Inside Delivery, Protect from Freezing (7)

HU	Pieces (8)	Pcs Type	HAZ (9)	Description (10) (11)	NMFC (12)	Class	Weight (lbs) (13)
1	50	Box	☐	**Boxes of Red Electric Relays**		100	640
			☐				
			☐				
			☐				
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			☐				
			☐				
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			☐				
			☐				

Total H/U: 1 Skid (14)
Total Weight: 640

Special Instructions: Please use back dock, closed for lunch (15)

Required Delivery Date: (16)

Hazardous Materials Emergency Contact: (17)

Form Publication: 02/2022

RECEIVED and mutually agreed by the Shipper, his assigns and any additional [illegible] with an interest to any of said property hereto and by the Carrier of all or any of said property over all or any [illegible] of said route to destination, that every service to be performed hereunder shall be subject to the National Motor Freight classifications (NMF 100 Series) including the Rules, packaging, the Uniform Bill of Lading Terms and Conditions, applicable regulations of the US Department of Transportation (DOT), ATA Hazardous Materials Rules Guide Book, Household Goods Mileage Guides, Carrier's tariffs (including OD Rules 100), Carrier's pricing schedules, terms, conditions and rules maintained at Carrier's general offices all of which are in effect as of the date this Bill of Lading is tendered to Carrier. Carrier (Carrier defined throughout this contract as meaning any person or corporation in possession of the property under this contract) agrees to carry to said destination if on its route, otherwise to deliver to another carrier on the route to said destination. Carrier shall in no event be liable for loss of profit, income, interest, attorney fees, or any special, incidental or consequential damages

Rate Estimate # (18): 12345678

Additional Cargo Liability Amount: $ (19)

Carrier's maximum cargo liability, unless otherwise set forth in applicable contracts or tariffs (including OD Rules 100, Items 594 & 574), is: for new commodities - $5.00 per pound or $50,000 per occurrence; for used commodities (incl. machinery) or household goods - $0.10 per pound or $10,000 per occurrence. See tariffs for available higher levels of carrier cargo liability.

NOTE-Where the rate is dependent on value, shippers are required to state specifically in writing the agreed or declared value of the property. Noting a value is not a request for Addl Cargo [illegible] (20) agreed or declared value of the property is hereby specifically stated by the shipper to be not exceed $ _____ per _____

Shipper 1) warrants it has read all applicable contract(s) or Carrier's applicable tariff(s), including but not limited to OD Rules 100, and the limitation of liability provisions set forth therein; and 2) has actual knowledge of and accepts the contract or tariff terms, including the limits on carrier liability.

Shipper hereby declares that the contents of this consignment are fully and accurately described above by the proper shipping name, and are classified, packaged, marked and labeled/placarded, and are in all respects in proper condition for transport according to applicable regulations, including the Department of Transportation.

Date:	H/U Received:	Trailer#:

Shipper: (21)
Authorized Signature (Shipper) (22)

Carrier: **OLD DOMINION FREIGHT [illegible]** (23) **INC.**
Authorized Signature (Driver)

8. Provide the number of handling units, individual pieces, and individual pieces type to each commodity provided.

9. Check the box if a commodity contains hazardous materials.

10. Provide a complete description for each item being shipped.

11. If the commodity contains hazardous materials, include the Hazmat ID number, Hazard Class and Packing Group.

12. Provide the NMFC number or the freight class of the commodity.

13. Provide the weight for each commodity including the packaging.

14. Provide the overall handling units and weight of the shipment.

15. Provide any special delivery instructions including any special instructions for handling the freight.

16. Enter the required delivery date if needed.

17. If HAZ was marked, provide the emergency contact name and phone number. Also supply the contract number if it exists.

18. Enter the rate reference number provided by OD.

19. For additional cargo liability, see OD 100 Item 574 or call OD Customer Service.

20. Provide agreed or declared value of the property.

21. Provide company and name of person releasing the shipment.

22. Provide signature of person releasing the shipment.

23. To be completed by driver.

YELLOW HIGHLIGHT = OPTIONAL

This BOL Guide is provided to assist you in filling out the ODFL BOL, however it remains your responsibility to understand the impact of your choices on the BOL. For a full list of the rules, terms and conditions applicable to your shipment, see ODFL Tariff 100. Full rules for BOL are in NMF-100. If an agent is entered in 5 or 6, ODFL reserves the right to pursue the true Shipper/Consignee for payment. *ODFL reserves the right to pursue any entity(s)/person who may be liable for unpaid freight charges and is not limited to collecting from the entity(s)/person in this section.

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To learn more about how OD can make your job easier, email, call or visit:

Customer.Service@odfl.com
800-235-5569
odfl.com

OD DOMESTIC | OD EXPEDITED | OD PEOPLE | OD GLOBAL | OD TECHNOLOGY

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